



Town of Ramseur
Board of Commissioners Meeting
MINUTES
December 19, 2023 – 6:30 P.M.

PRESENT:

Vicki Caudle	Bob Wilhoit, Attorney
Hampton Spivey	Carol Akers, Clerk/FO
Diana Brower	Brandon Emory, City Planner
Joy Kearns	
J.C. Parrish	
Tresa Hatchett	
Jay Hubbard	
Tim Cranford (Medical Leave of Absence)	

PUBLIC HEARING

Alliance Code Enforcement, Brandon Emory

- Rezoning & Voluntary Annexation request for parcel ID 8702865247, 8702857834, 8702854502
- Zoning Ordinance, Section 6 and Section 8.D

****POSTPONED TO JANUARY 2024 BOARD MEETING****

Call to Order

- Invocation
- Pledge of Allegiance

Mayor Vicki Caudle
Commissioner J.C. Parrish
Commissioner J.C. Parrish

Consent Agenda

Commissioner Joy Kearns made a motion to approve the Consent Agenda
Mayor Pro Tem Diana Brower, second.
All in favor 4-0

Public Comment Period

- Jamie Presnell-Withdrew
- Richard Langley-Withdrew

Mayor Vicki Caudle called for a motion to go into closed session, Personnel & Legal, for Board of Commissioners and Town Attorney only. Town Clerk/FO was not permitted to attend.
Commissioner Joy Kearns made a motion to go into closed session for Personnel & Legal
Mayor Pro Tem Diana Brower, second.
All in favor 4-0

Commissioner Joy Kearns made a motion to go open session.
Commissioner J.C. Parrish, second.
All in favor 4-0

Old Business

1. Richard Langley-237 Coleridge Road, will not be discussed.

2. Rezoning & Voluntary Annexation - Public Hearing Request

3. Zoning Ordinance, Section 6 and Section 8. D – Public Hearing Request

Commissioner J.C. Parrish made a motion for Item 2, and Item 3 to be moved to the January 2024 Board Meeting.
Commissioner Tresa Hatchett, second. All in favor 4-0

New Business

4. Installation of New Mayor, Hampton L. Spivey

Town Clerk/FO Carol Akers administered the Oath of Office to Hampton Spivey, Mayor

5. Installation of New Commissioners, J.C. Parrish, Tresa Hatchett, Jay Hubbard

Town Clerk/FO Carol Akers administered the Oath of Office to Jay Hubbard, Commissioner

Town Clerk/FO Carol Akers administered the Oath of Office to J. C. Parrish, Commissioner

Town Clerk/FO Carol Akers administered the Oath of Office to Tresa Hatchett, Commissioner

Mayor Hampton Spivey amended the agenda to include the Mayoral Appointments. Mayor Spivey read requested appointments and called for a motion. Commissioner Jay Hubbard opened discussion questioning why Commissioner Parrish as a Police Officer was not appointed to the Police Department. With no answer, Commissioner Hubbard made a motion to accept the appointments. Commissioner Tresa Hatchett, second. Vote was, 2 Commissioners in favor, 3 Commissioners opposed, Commissioner Joy Kearns, Commissioner Diana Brower, and Commissioner J.C. Parrish. Mayor Hampton Spivey asked the pleasure of the Board. Discussion occurred. Mayor Hampton Spivey stated he would re-write the appointments and bring it back before the Board in January. Commissioner Jay Hubbard was opposed to postponing to January stating it should be worked out tonight. More discussion occurred. Mayor Hampton Spivey re-read appointments with recommendations of the Board. Commissioner J.C. Parrish made a motion to accept the revised appointments, Commissioner Jay Hubbard, second. All in favor 5-0 (Appointments attached)

6. Request for 2024 Street Closing for Town Events

Commissioner J.C. Parrish made a motion to close the streets for the 2024 Festivals. April 27, Food Truck Festival, August 10, Back to School Bash, and October 19, Fall Festival. Commissioner Joy Hooker, second. All in favor 5-0

Water & Sewer / Public Works

Police & Fire

7. Motorola Solutions-Statement Dec 2023-\$15,795.84

Commissioner J.C. Parrish explained to the Board the Motorola Solutions Statement was an approved item in the previous year's budget, however due to Motorola sending the statement to the wrong address, the bill was never received or paid. Commissioner Parrish made a motion to pay the Motorola Statement, \$15,795.84. Commissioner Diana Brower, second. All in favor 5-0.

Museum, Library, Cemetery

Parks & Recreation

8. Rec Ball

Commissioner Tresa Hatchett gave an update on Rec Ball, Basketball has started with good attendance. The Ramseur Athletic Association is doing a fantastic job. Thank you to the Mayor and Board of Commissioners for making sure TOR moves forward and brought sports back to Ramseur.

Administration

9. Audit Update-Eddie Carrick, CPA, PA-Letter of Understanding-Contract

Town Clerk/FO Carol Akers gave an update on the 2020-2021 audit, the office has been working with Mr. Joe Haney, CPA and the work is complete and has now been sent to Mr. Eddie Carrick, TOR Auditor. We have the Audit Contract and the Letter of Understanding and a motion is needed to accept and the Mayor to sign. Discussion occurred. Commissioner J.C. Parrish made a motion to accept the documents and have the Mayor to sign. Commissioner Jay Hubbard, Second. All in favor 5-0.

10. Joe Haney-CPA Services-Inv 1489-\$2,200.00

Town Clerk/FO Carol Akers requested approval of Mr. Joe Haney's invoice. Commissioner Tresa Hatchett made a motion to pay invoice 1489 for \$2,200.00. Commissioner Diana Brower, second. All in favor 5-0.

11. NCDIT Update & Current Billing-Library \$1,154.32-Police \$2,710.47

Town Clerk/FO Carol Akers explained the bills for NCDIT was another problem that was discovered, bills had not been paid (retrieving through an on-line portal was the only option) when NCDIT finally contacted TOR it was discovered they were charging the Town for phone service that had been discontinued with Suez and NCDIT was still charging TOR for the ADMIN phones that were switched out in 2021. The bill TOR owed at that time was double digits. No resolution to the problem could be found and in July 2023, NCDIT cut their losses and cut off all phone service to TOR. With that cut off it was discovered that the Ramseur Public Library and the Ramseur Police Department was still on NCDIT and we requested that they be reinstated so that Cape Fear could port the numbers over and sever ties with NCDIT. NCDIT felt that TOR owed the bills for the Library and Police Department. Request to pay NCDIT for the Library \$1,154.32 and for the Police \$2,710.47. Commissioner Jay Hubbard made a motion to pay the NCDIT bills for Police and Library. Commissioner Diana Brower, second. All in favor 5-0

12. Fidelity Bank-Check Signing Authority

Town Clerk/FO Carol Akers brought to the attention of the Board that the authorized signers at the bank should be changed. Former Mayor Vicki Caudle should be removed from all authority which would include, check signing, on-line banking, safe deposit box. Currently authority in addition to the former mayor is given to Carol Akers as Town Clerk/FO, Debbie Rhamy as Deputy Town Clerk/FO and Commissioner Diana Brower. Discussion occurred. Commissioner Diana Brower made a motion to remove former Mayor Vick Caudle from authority at the bank, leaving Commissioner Diana Brower, Clerk Carol Akers, and Deputy Debbie Rhamy on. Commissioner Jay Hubbard, second. All in favor 5-0.

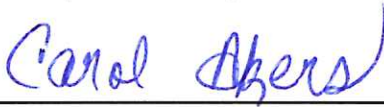
Commissioner Tresa Hatchett inquired as to the status of Town of Ramseur FB page and who has the rights to the page. Former Mayor Vicki Caudle stated she would relinquish rights to current Mayor Hampton Spivey.

Commissioner Joy Kearns made a motion to adjourn. Commissioner Jay Hubbard, second. All in favor 5-0.

Reminders & Announcements

- December 25-27, 2023 – Town Hall Closed for Christmas Holiday
- January 1, 2024 – Town Hall Closed for New Year's Day
- January 15, 2024 – ABC Monthly Board Meeting – 6:00 p.m.
- January 15, 2024 – Town Hall Closed for Martin Luther King, Jr. Day
- January 16, 2024 – Town of Ramseur Board of Commissioners Meeting - 6:30 p.m.
- January 18, 2024 – Ramseur Eastern Randolph Chamber Meeting – 6:30 p.m.
- January 24, 2024 – Planning & Zoning Meeting – 6:00 p.m.
- January 27-28, 2024 - Ramseur Community Museum Open / Saturday 10:00-4:00, Sunday 2:00-4:00

Respectfully Submitted by Carol Akers, Town Clerk/FO



2024 Mayoral Appointments

Tresa Hatchett, Mayor Pro Tem

Parks & Recreation

Leonard Park

Rail Trail

Unique Places to Save

Diana Brower

Economic Development

Grant Administration

Planning & Zoning

Library

Administration

J.C. Parrish

Water & Sewer (Co-Commissioner Jay Hubbard)

Museum

Jay Hubbard

Public Works/Streets

Cemetery

Joy Kearns

Police & Fire (Co-Commissioner J.C. Parrish)

Ramseur Lake